



Opportunity Rocks HR – Employer Services Rate Card

Fixed-fee HR support across the employee lifecycle.

No retainers. No hidden costs. Just clear, expert advice when you need it most.

Recruitment & Entry Routes

Capture role requirements & profile	£195
Write or review job description	£150
Identify cost-effective recruitment platforms	£125
Manage full recruitment process (per role)	£495
Manage offers & prepare contracts	£175
Draft employment contract from scratch	£250
Apprenticeship/outreach recruitment plans	£295–£395

Onboarding & Integration

Design or enhance onboarding schemes	£295
Tailored 3-month onboarding plan	£195

Performance & Development

Probationary review design & manager prep	£195
Structured performance management system (aligned with Vision, Goals & Values)	£495
PDPs & Training Plans	£295
Coaching managers to track & communicate performance	£250

Employee Wellbeing, DE&I; & Relations

DE&I; strategy tailored to your business	£495
Staff handbook written in your tone of voice	£495
Policies & procedures	£175 each / £750 for 5
Absence management process design	£195
Grievance (prep, meeting, outcome)	£295–£840 package
Disciplinary (prep, meeting, outcome)	£350–£995 package

Appeals (grievance/disciplinary)	£350–£995 package
Employment law / HR advice	£195 per hour

Change Management

Redundancy prep	£495
Consultation meetings (ORHR delivery)	£350 per 2 hours
Consultation meetings (manager prep)	£175 per meeting
Redundancy outcomes	£350
TUPE prep	£495
TUPE meetings (ORHR delivery)	£350 per 2 hours
TUPE meetings (manager prep)	£175 per meeting
TUPE outcomes	£395
Reorganisation prep	£495
Reorganisation meetings (ORHR delivery)	£350 per 2 hours
Reorganisation meetings (manager prep)	£175 per meeting
Reorganisation outcomes	£395

Exit & Beyond

Exit interviews	£150 per interview
Settlement agreement preparation (non-solicitor)	£195
Without prejudice conversations	£295
ET3 drafting	£750–£995
Witness statement support	£495 per witness
Bundle/document collation	£495 per stage
Hearing attendance	£300/day + travel/di sbursements

How to Book:

- View our full services at www.opportunityrockshr.co.uk
- Book a consultation via our online form or email hello@opportunityrockshr.co.uk
- Travel and disbursements (where required) are charged separately at cost.